

# MPAY SPONSORED MERCHANT APPLICATION FORM



## A. FEES & CHARGES (REFER TO LETTER OF OFFER)

## B. MERCHANT LOGIN DETAILS (MANDATORY)

Login ID or Email :

## C. COMPANY DETAILS

Type  NEW  Existing Merchant, please provide Merchant ID or Terminal ID \_\_\_\_\_

Registered Name:

Trading Name (DBA):

Company Type:  Sole Proprietor  Private Limited (Sdn Bhd)  Limited Liability Partnership (LLP)  
 Partnership  Public Listed (Berhad)  Others, \_\_\_\_\_

Trading Address:

Post Code:  City:  State:

Date Established:  Company Registration No.:

Tel (Off):  Fax (Off):  Mobile Tel (PIC):

Email Address:  PIC Name :

Company URL (mandatory for IPG package):

## D. BUSINESS DETAILS

Avg Single Transaction:  RM Expected Monthly Transaction Volume:  RM

Annual Sales Volume:  RM No of Employed Staffs:

Business Type:  Retailer/Retail Chain  Trading  Agent  Wholesaler / Distributor  Hotel/Lodging  
 Service  Manufacturer  Exporter/Importer  Professional Service  Franchisee

Business Categories: (Please Select PRINCIPAL ACTIVITY ONLY)

<input type="checkbox"/> Agriculture	<input type="checkbox"/> Construction & Building Materials	<input type="checkbox"/> Light & Lightings	<input type="checkbox"/> Sporting Apparels & Equipment
<input type="checkbox"/> Antiques & Vintage Collections	<input type="checkbox"/> Consultancy Services	<input type="checkbox"/> Machinery & Machinery Supplies	<input type="checkbox"/> Storage
<input type="checkbox"/> Apparels Fashion & Accessories	<input type="checkbox"/> Educational Training	<input type="checkbox"/> Maritime Supplies & Services	<input type="checkbox"/> Telecommunications
<input type="checkbox"/> Art, Gifts & Crafts	<input type="checkbox"/> Electronic Components & Supplies	<input type="checkbox"/> Mechanical Parts & Fabrication	<input type="checkbox"/> Textile & Leather Products
<input type="checkbox"/> Automobiles & Automotive Components	<input type="checkbox"/> Food & Beverages	<input type="checkbox"/> Office & School Supplies	<input type="checkbox"/> Timepieces, Jewellery & Eyewears
<input type="checkbox"/> Baby Products	<input type="checkbox"/> Furnitures & Furnishings	<input type="checkbox"/> Premium & Souvenirs	<input type="checkbox"/> Transportation
<input type="checkbox"/> Beauty & Personal Care	<input type="checkbox"/> Hardware	<input type="checkbox"/> Packaging Materials & Solutions	<input type="checkbox"/> Travel & Travelling Products
<input type="checkbox"/> Books & Magazines	<input type="checkbox"/> Health & Medical Supplies	<input type="checkbox"/> Printing & Publication Service	<input type="checkbox"/> Toys & Hobbies
<input type="checkbox"/> Computer Hardware & Software & Acc.	<input type="checkbox"/> Home & Appliances	<input type="checkbox"/> Real Estate / Property	<input type="checkbox"/> Transportation
<input type="checkbox"/> Others. Please specify: <input type="text"/>			

## E. CURRENT SALES TRANSACTION INFORMATION

Do your company accept Credit/Debit Card or e-Commerce payment?

Yes (Please provide details i to viii below)  Never

i. Still Using  Yes  No, Terminated since (year) \_\_\_\_\_

ii. Type  EDCPOS Terminal  E-COMMERCE

iii. Acquiring Bank:

iv. Since (year)

vi. Monthly Card Sales Volume:  RM

v. MDR:  %

vii. Average Ticket Size:  RM

viii. Monthly Fees:  RM

## F. OWNER / PARTNERS / DIRECTORS DETAILS

1. Name: <input type="text"/>	Contact Tel: <input type="text"/>
IC NO.: <input type="text"/>	Email Address: <input type="text"/>
2. Name: <input type="text"/>	Contact Tel: <input type="text"/>
IC NO.: <input type="text"/>	Email Address: <input type="text"/>
3. Name: <input type="text"/>	Contact Tel: <input type="text"/>
IC NO.: <input type="text"/>	Email Address: <input type="text"/>
4. Name: <input type="text"/>	Contact Tel: <input type="text"/>
IC NO.: <input type="text"/>	Email Address: <input type="text"/>
5. Name: <input type="text"/>	Contact Tel: <input type="text"/>
IC NO.: <input type="text"/>	Email Address: <input type="text"/>

## G. REMITTANCE ARRANGEMENT

Note: Sponsored Merchants will receive transaction record 24 hours upon settlement on next business day which will appear in the online statement maintained in ManagePay system. Sponsored Merchants have the option to either keep the Remittance proceeds in the ManagePay Billing account online or make a request to ManagePay to transfer directly to Merchant's designated bank's account on the following business day. A Service Charge of RM0.53 is chargeable for each crediting of net Remittance through Inter Bank GIRO (IBG) services. For Alipay, WeChatPay China & PrestoPay, sponsored merchants will receive the settlements on T+3, business days. For Buy Now Pay Later (BNPL), sponsored merchants will receive the settlements on every Tuesday & Thursday, business days. (Scheme applicable on Android Terminals only)

Please select at least one of the options for Remittance:

Self Request (this option shall be updated as default if no selection being ticked. Require accessing to ManagePay portal and request for pay-out)

Monthly auto Remittance on the first week of the following month (min Merchant account balance of RM100.00)

Whenever Merchant account balance exceeds RM1,000.00

Immediate Payout on next business day (Default for EDCPOS merchant only, unless being requested for other options)

**Merchant bank account details**

Bank Name:

Current Account No.

**H. DOCUMENTS & FORMS REQUIRED (Certified True Copy on each ROC pages and Original Documents Sighted by Sales /Referral)**

<input type="checkbox"/> Latest 3 months Bank Statements	<input type="checkbox"/> Business License by Municipal Council	<input type="checkbox"/> Other Operating Licence (eg. Travel Agency / Direct Selling, etc)
<input type="checkbox"/> Photograph of Exterior & Interior of Outlet	<input type="checkbox"/> Product Photo/Brochure & Price List	<input type="checkbox"/> Direct Debit Authorisation Form
<input type="checkbox"/> Letter of Offer	<input type="checkbox"/> Merchant Site Visit Form	<input type="checkbox"/> Terminal Rental Agreement (EDCPOS & MPOS)
<input type="checkbox"/> Guarantee & Indemnity		

**Sdn Bhd / Berhad (Act 1965)**

<input type="checkbox"/>	Form 24 & 49
<input type="checkbox"/>	Form 9 or 13 / 20
<input type="checkbox"/>	Memorandum & Article (M & A)
<input type="checkbox"/>	Copy of IC/Passport of an authorised signatory
<input type="checkbox"/>	Board Resolution

**Sdn Bhd / Berhad (Act 2016)**

<input type="checkbox"/>	Sec 14
<input type="checkbox"/>	Sec 15
<input type="checkbox"/>	Akta 17 (777)
<input type="checkbox"/>	Sec 58 & 236(2)

**Sole Proprietor / Partnership**

<input type="checkbox"/>	Form D
<input type="checkbox"/>	Copy of IC/Passport of Owner or ALL
<input type="checkbox"/>	Form A/B

**Association**

<input type="checkbox"/>	Registration Certificate
<input type="checkbox"/>	Copy of IC/Passport of an authorised signatory
<input type="checkbox"/>	Minutes of AGM
<input type="checkbox"/>	Board Resolution
<input type="checkbox"/>	Organization Chart

**Note : Alternatively, you may provide complete SSM copies with digital certificate stamp (Apply to Sdn Bhd/Berhad only)**

**I. SUBSEQUENT MONTHLY SUBSCRIPTION FEES PAYMENT METHOD**

<input type="checkbox"/> Direct Debit Authorisation - for Non-MBB Current Account <i>(Service Fees: RM2.00 per transaction)</i>	<input type="checkbox"/> Auto Debit - for MBB Current / Saving Account only <i>(Service Fees: RM1.00 per transaction)</i>
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**J. MERCHANT DECLARATION**

I/We warrant and confirm that all information given above is true, complete and correct and further authorise ManagePay to verify the information by whatever means ManagePay considers appropriate. I/We have read, understand & be bound to all clauses stated in the MANAGEPAY SPONSORED MERCHANT AGREEMENT and acknowledge that Managepay reserves the rights to modify any thereto from time to time.

I/We understand that ManagePay may decline this application without giving any reason whatsoever.

I/We agree to the Service Charge that have been imposed by ManagePay as per MANAGEPAY SPONSORED MERCHANT AGREEMENT and ManagePay reserves the right to change or vary the said Service Charge by giving 60 days written notice.

I/We agree to all Terms and Conditions that govern the usage of MPAY services. These Terms and Conditions are subject to revision by ManagePay and I/We will be notified in a manner as ManagePay deems appropriate.

I/We understand and agree to provide ManagePay written notice of any changes of information that was originally provided in this application

I/We further agree that ManagePay reserves the rights to accept or reject such changes (if any) without giving any reason as ManagePay deems fit.

I/We hereby confirm that we have consented and obtained the consent of all directors, shareholders, partners and employees ("the said Individuals") in authorising ManagePay, at any time and from time to time to process (including but not limited to access, obtain, verify and/or use) any data or information from any source including but not limited to credit reference agencies, credit reporting agencies ("CRA"), Bank Negara Malaysia ("BNM"), any credit bureau and/or the Central Credit Reference Information System ("CCRIS") and/or such relevant authorities ("the said Authorities") for the purpose of evaluating my/our and the said Individuals' credit standing, as ManagePay deems fit in connection with this application. At the same time, I/We and the said Individuals also agree to give consent to the said Authorities to disclose any such credit information to ManagePay in order to allow ManagePay to process my/our and/or the said Individuals credit information to determine the credit standing.

If I/We wish to withdraw my/our consent, I/We shall provide a written notice to ManagePay. However, should I/we continue to deal or transact with ManagePay despite such written notice, I/we shall be deemed to have given my/our consent to ManagePay for accessing / providing credit information for the above stated purposes.

I/We understand and agree that any double swiping actions on MPay devices/terminals/POS counters is prohibited. Should any such occurrence takes place I/We understand that it's a violation of Bank Negara compliance requirements that shall result in termination actions by MPay

Signed for and on behalf of Merchant

Name:

Designation:

NRIC No.:

Date:

Signed for and on behalf of Merchant

Name:

Designation:

NRIC No.:

Date:

*Company Stamp*

**K. REFERRAL**

Referred by:  Referral ID:

**L. MPAY READER or MPAY EDCPOS TERMINAL SELECTION**

No	Device Type	Device Details	No of unit/s
1	MPOS Reader Type:	MP200 (Contactless)	
2	Android Terminal Type:	NewLand (N910)	
3		NewLand (N910 Pro)	
4		WizarPOS	
5	Unattended Payment Terminal	UPT1000F	
6	EDCPOS Terminal:	EDCPOS Dial-Up	
7		EDCPOS IP	
8		EDCPOS WIFI	
		EDCPOS GPRS	
9		PINPad	
10	POS System Terminal / Touch Point:	VernPOS	
11		Virtual Terminal	
12	Scanners :	MPay Handheld	
13		MPay Dome	

**M. FOR OFFICE USE ONLY**

Payment Mode: (All payment cheques should be crossed and made payable to Managepay Services Sdn Bhd)

BANK IN / BANK TRANSFER (Bank In Slip or Receipt required)

Maybank: 5-12361-10966-0  OCBC: 108-102524-4  If other methods, specify \_\_\_\_\_

Date of Payment: \_\_\_\_\_ Date of Payment: \_\_\_\_\_

Ref No.: \_\_\_\_\_ Ref No.: \_\_\_\_\_

Amount Received:  Received by:  Received Date:

**MANAGEPAY SERVICES SDN. BHD. (516641-W)**

(A wholly owned subsidiary of ManagePay Systems Berhad (887689-D))

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